If you want to engage students with personal tutoring and academic advising, follow these top tips to help you get started.

"The students who are the most engaged are the ones who think they matter to their teacher".

Dr Russell Ouaglia, undated

VISIBILITY

It is important that students have clear visibility of their personal tutoring/academic advising offer, e.g. Including meetings on timetables

TIMING

Timing meetings and engagement points at key times of the academic year helps increase relevance to students and helps support engagement

COMMUNICATION

Proactive, regular communication from personal tutors/ academic advisers keeping students up to speed with opportunities or dates for their diary, helps keep students informed and engaged, e.g. weekly newsletter.

END OF YEAR FOCUS

Ensuring there is a focus for the final meeting of the year is important to support transition into next level study or into the world of work, e.g. Performance Review with goal setting

PROMOTE STUDENT STORIES

Share examples of students that have benefited from engaging with personal tutoring/academic advising.

CO-CREATION

Student involvement in informing or creating the personal tutoring/academic advising offer can help increase relevance and create buy in from students.

PEER MENTORING

The integration of support via peer mentoring, or personal tutoring/academic advising "families" can provide cross level opportunities for discussion and support.

SOCIAL EVENTS

If budget permits, creating social interaction opportunities with advisers and between peers to support the development of tutoring/advising relationships.

RELEVANCE

Ensuring tutoring/advising sessions are relevant and add value to students' academic journey helps ensure future engagement

REFERENCES

Make students aware that the more engaged students are with personal tutoring/academic advising, the more information academics have to inform students' references on completion

